

**Friends of Fishergate AGM & Meeting Minutes: 20/09/2024, at Busk Coffee Shop 9am**

Item	Notes	Actions
<p><b>Present</b></p> <p><b>Apologies</b></p>	<p>AR, FM, BH, JD</p> <p>HF, GJ</p>	
<p><b>AGM Agenda</b></p>	<p>Chair Report  Treasurer Report  Committee Stands Down  Nominations and voting  Signatories  Trustees</p> <p>2024/25 Treasurer FM  2024/25 Secretary AR  2024/25 No Chair in place, rolling chair throughout the year.</p>	<p>See separate Minutes</p>
<p><b>Year Group Cake Sales</b></p> <p><b>Lead: HF</b></p>	<p>FM proposed each year group had one cake sale per term (three each over the year) to give a more focussed fundraising, based on donations and takings being notably less last year.</p> <p>HF to be lead for cake events.  Recruit Class reps for cake sales, to promote upcoming class sales, donation reminders and gather helpers from yeargroup parents.</p> <p>Ask class teachers to help,by asking parents if they can get involved.</p> <p>Divise a more orderly queuing &amp; serving system, that doesn't descend into chaos!</p>	<p>FM To plan dates over the school calendar year and issue to School for the website.</p> <p>Poster listing dates to put up around school (FM)</p> <p>Update Teachers (AR)</p>
<p><b>APFS Christmas Card project</b></p> <p><b>Lead: AR</b></p>	<p>Acknowledged as a good little earner each year bringing in about £250, in earned back commission.</p> <p>Packs arrived in school, AR to liase with teachers/APFS to set artwork deadlines</p>	<p>Chase office for Teachers preferred dates.  Promote to parents  Arrange YR5/6 lunchtime sessions?</p>
<p><b>Halloween Disco &amp; Pumpkin Parade</b></p> <p><b>Lead: JD/FM/AR</b></p>	<p>Date agreed friday 18th October (one week before half term)  Keep entry price at £1 KS1 6pm, KS2 7.15  School pupils &amp; siblings only / No mobile phones,  Ask AP to arrange music  Ask SD to supply audio  Ask Teacher to be present  Refreshments (juice, crisps, sweets) JD  Glow sticks FM  Facepainting 50p  Pumpkin parade £1 entry (drop off 8.30/9AM Friday)</p>	<p>Poster in Canva FM</p> <p>Recruit disco helpers &amp; pumpkin receivers AR</p>
<p><b>FREE Pre-loved School Uniform Sales</b></p> <p><b>Lead: TBC</b></p>	<p>Discussion around doing uniform alongside cake sales. But due to the amount of clothing items and different age groups, it takes around one hour to organise and clear away stock, which might not be practical on cake sale days.</p> <p>A lead to take charge of uniform organisation and keep in good stored ongoing order would be a good idea.</p>	<p>FM to plan sales each term for calendar</p> <p>AR to recruit lead/team</p>

<p><b>Christmas Grotto</b></p>	<p>Grotto worked well last year in the outdoor classroom, but took a lot of effort with helpers, logistics and timings to ferry children back and forth. Was done in just over 2.5 hrs!! Gifts were provided by Friends at no cost to families.</p> <p>In order to simplify, AR suggested FC visiting children in their classes, in order to reduce grotto get-in and get-out time needed, transportation of grotto gear, movement of children and reduce disruption plus recruitment.</p> <p>Selection boxes to be gifted by Friends and dont need wrapping!</p>	<p>AR to Find out if HF/GT are happy to do this gain this year?</p> <p>Committee to keep eyes peeled for best priced selection boxes.</p>
<p><b>Christmas Shop</b></p> <p><b>Lead: TBC</b></p>	<p>To be looked at in more detail in next meeting (November tbc) Gifts to be priced at £2.50 as it proved difficult last year to source suitably priced items, in particular chocolates.</p> <p>Parentkind promoted 'Risuswholesale' could be worth checking to buy stock, also bargain wholesale and cut price wholesale.</p> <p>AR has already purchased pet toys!</p>	<p>To be included on next meeting agenda.</p>
<p><b>Pantomime Trip</b></p>	<p>Discussions came up last year around how money could be best spent, on Panto or school trip costs.</p> <p>Asked school for numbers to crunch and work out our best offer. Agreed offering to pay for whole Pantomime trip, as would be impactful and allow school to get it booked.</p> <p>It was mentioned that cost of coaches will likely come up again, and will depend on what finances are available to offer support.</p>	<p>Go back to school and ask for Pantomime quote</p>
<p><b>Christmas Fair</b></p> <p><b>Lead: JD</b></p>	<p>Discussion lay around what changes could be made to this event:</p> <ul style="list-style-type: none"> <li>● To ease the intensity of big indoor event, work load and preparation.</li> <li>● Concerns around chasing the same local businesses for raffle prizes so soon again after such great generosity in summer. A much smaller raffle was suggested but it was pointed it it wouldnt justify the cost outlay for licence/tickets.</li> <li>● What stalls could be slimmed down, to ease pressure on donations, helper recruitment and coverage.</li> <li>● Impact on YR6 games, which fund EOY treat.</li> <li>● How lucrative refreshments were for effort needed.</li> <li>● Outside trader income</li> </ul> <p>It was concluded that revisions can be made and can be brought to the agenda at the next meeting but consensus was as a key event it brought in necessary income.</p>	<p>Agenda for next meeting.</p> <p>JD to think around possibilities</p>
<p><b>Other Fundraising Ideas</b></p>	<ul style="list-style-type: none"> <li>● Quiz Night? (JD)</li> <li>● Spring/ Summer Plant Sale (Lead: AR)</li> <li>● Spring After School (used) Book Sale?</li> <li>● Jumble Sale?</li> <li>● £20.25 in 2025 Challenge?</li> <li>● Smartie Tubes?</li> <li>● Auction of Promises?</li> </ul>	<p>JD to look at Quiz possibilities.</p> <p>AR to lead Plants</p> <p>AR to discuss 2025 in 2025 with school.</p>
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>● Robinwood Coach costs ringfenced</li> <li>● Young Voices Coach costs ringfenced</li> <li>● Next meeting date TBC</li> </ul>	
	<p>End of Meeting</p>	