

Friends of Fishergate

Minutes of meeting held on 07/11/24, 9am, Busk Coffee Shop

Item	Notes	Actions
Present/ apologies for absence	Present: FM, JD, HF, BH, AR Apologies: none Next meeting: Into the new year 2025	
Matters Arising		
Christmas Calendar Dates	04/12/24 Fair Donations Day - Wednesday 06/12/24 Christmas Fair - Friday 11/12/24 Kids Christmas Shop - Wednesday (and 12th) 16/12/24 Father Christmas Visits - Monday PM Agreed needs lots of publicity and reminders through school for each of these to keep everyone up-to-date.	AR to run dates past school to be confirmed. (Email sent 07/11/24)
Donations Day 04/12/24 9am	Two days before fair for sorting and labelling. Reduce storage time and gives extra day for late items. We need: Shout-out for helpers Ticket Books	FM to put clear information together to be sent out across school. AR to build helpers list Tombola and Raffle ticket books to buy.
Christmas Fair 06/12/24 3.15-5.30pm	Refreshments: To be kept simple. Teas & Coffees, Choc, (£) juice (FOC) Crisps and snacks Cakes & Bakes Tombola's Bottle, Teddy & Chocolate, General Year 6 Games To be arranged by teachers and classes (funds end of year treat) Games Lucky Dip Spin The wheel Jam Jars Kids Crafts TBC Craft Stalls (Traders) Four out of seven have confirmed. £15 per table Shout out for others to make up numbers Raffle As previously agreed, to take pressure off prize chasing so soon after	AR to send JD letter head. FM to put a poster together. AR to chase parent helpers JD to ask Teachers helpers. JD to speak to Yr5/6 teachers re; classroom games JD to purchase snacks for refreshments. AR to set up kids crafts. AR to call out for more trader stalls. AR Check small prize boxes RR shelves

	<p>Summer - probably a more scaled back raffle. Tickets to be sold on the day (so no TENS licence or pre-printed ticket sales) Draw at 5pm</p> <p>Singers Possibly from 4.30pm 20mins(plus overrun)</p>	<p>AR to sort Lucky Dip Prizes.</p> <p>JD looking at Raffle Prizes/Hampers</p> <p>FM to contact AP re:singing schedule.</p>
<p>Christmas Shop 11/12/24 & 12/12/24</p>	<p>Off to an early start: 550 of 650 units purchased already.</p> <p>Agreed JD, AR, HF will start to wrap some of their shop purchases.</p> <p>Shout out for other wrappers.</p>	<p>AR to contact wrappers from last year.</p> <p>AR to buy labels x</p> <p>N.B. KS1 show runs PM on 11/12/24 so only access to EY children</p>
<p>Santa Visit! 16/12/24</p>	<p>Christmas goody bags have been purchased to give out to children.</p> <p>Santa and his naughty little Elf will be visiting class rooms after lunch. This ties in nicely with the Early Years Party.</p>	<p>AR/FM to build bags</p> <p>FM to source candy canes. X</p> <p>Hessian Sacks from last year for Santa to use x</p>
AOB		
Allocation and spends so far	<p>£400 agreed cake sale funds per phase group to spend over year. £3,500 agreed towards year group class trip costs. £500 agreed for Author visit & workshop £190 to Parentkind No Cold Child Scheme Coach Costs to Young Voices</p>	
Monies Raised so far	<p>£437.10 Halloween Disco & Pumpkin Parade £234.00 Christmas Card Orders (payment due January 2025) £205.65 Cake Sales to date TBC Asda Cash Pot (ends 30/11/24)</p>	
Leavers Hoodies	<p>FM will look at prepping the details and liaising with school to get this rolling. Thank you FM.</p>	